



## **Mountsett Crematorium Joint Committee**

**Date**        **Friday 17 June 2011**  
**Time**        **10.00 am**  
**Venue**       **Bridges Room, Civic Suite - Gateshead Council**

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### **Business**

#### **Part A**

**[Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's  
agreement]**

1. Membership of the Joint Committee
2. Appointment of Chair for the Ensuing year.
3. Appointment of Vice-Chair for the Ensuing year.
4. Declarations of Interest, if any.
5. Minutes of the Meeting held on 21st April 2011 (Pages 1 - 4)
6. Report of the Superintendent & Registrar (Pages 5 - 8)
7. Forward Plan 2011/12 (Pages 9 - 12)
8. Annual Internal Audit Report 2010/2011 (Pages 13 - 64)
9. Response to the 2010/2011 Internal Audit Report (Pages 65 - 68)
10. Review of the Effectiveness of the System of Internal Audit for 2010/11.  
(Pages 69 - 98)
11. 2010/11 Annual Governance Statement (Pages 99 - 108)
12. Revenue Outturn & Statement of Accounts for the Year Ended 31  
March 2011 (Pages 109 - 138)
13. 2010/11 Small Bodies Return (Pages 139 - 144)
14. Such other business as in the opinion of the Chairman of the meeting  
is of sufficient urgency to warrant consideration.

**Colette Longbottom**  
Head of Legal and Democratic Services

