

### **Mountsett Crematorium Joint Committee**

Date Friday 17 June 2011

Time 10.00 am

Venue Bridges Room, Civic Suite - Gateshead Council

#### **Business**

### Part A

# [Items during which the Press and Public are welcome to attend. Members of the Public can ask questions with the Chairman's agreement]

- 1. Membership of the Joint Committee
- 2. Appointment of Chair for the Ensuing year.
- 3. Appointment of Vice-Chair for the Ensuing year.
- 4. Declarations of Interest, if any.
- 5. Minutes of the Meeting held on 21st April 2011 (Pages 1 4)
- 6. Report of the Superintendent & Registrar (Pages 5 8)
- 7. Forward Plan 2011/12 (Pages 9 12)
- 8. Annual Internal Audit Report 2010/2011 (Pages 13 64)
- 9. Response to the 2010/2011 Internal Audit Report (Pages 65 68)
- 10. Review of the Effectiveness of the System of Internal Audit for 2010/11. (Pages 69 98)
- 11. 2010/11 Annual Governance Statement (Pages 99 108)
- 12. Revenue Outturn & Statement of Accounts for the Year Ended 31 March 2011 (Pages 109 138)
- 13. 2010/11 Small Bodies Return (Pages 139 144)
- 14. Such other business as in the opinion of the Chairman of the meeting is of sufficient urgency to warrant consideration.

**Colette Longbottom** 

Head of Legal and Democratic Services

County Hall Durham 9 June 2011

## To: The Members of the Mountsett Crematorium Joint Committee

## **Durham County Council:-**

Councillors: O Temple (Chair), A Bainbridge, J Docherty, M Hodgson, J Hunter, O Johnson, J Nicholson, B Stephens and J Wilson

### **Gateshead Council:**

Councillors K Dodds (Vice-Chair), M Gannon, M Ord, P Ronan, J Hamilton, D Davidson and M Wallace

Contact: Lucy Stephenson Tel: 0191 Email:

3836644 Lucy.Stephenson@durham.gov.uk